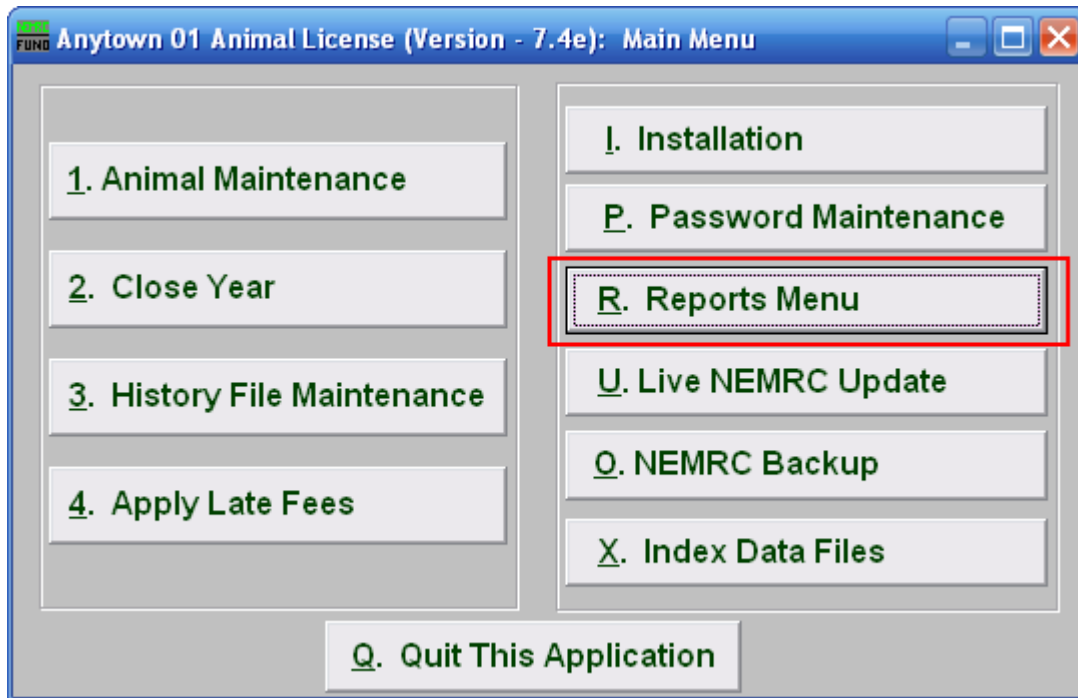


Animal License

R. Reports Menu: 3. Fee Report



Click on “R. Reports Menu” from the Main Menu and the following window will appear:

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Click on “3. Fee Report” from the Reports Menu and the following window will appear:

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Fee Report

The screenshot shows a software window titled "Fee Report" with a blue title bar. Inside the window, there are several sections and controls:

- Show Animal Detail?:** A label followed by a red number 1 and two radio buttons: "Yes" (selected) and "No".
- Issue Date Range:** A label followed by a red number 2, two text boxes containing "05/06/2008", and the word "to".
- Range OR All:** A red number 3 followed by two radio buttons: "Range" (selected) and "All".
- START Section:** A red number 4 followed by a table with two rows. The first row has "Tag" and "Last Year Tag" labels, each with a text box and a "Find" button. The second row has "Name" and an empty text box with a "Find" button.
- END Section:** A red number 5 followed by a similar table structure to the START section.
- FoxPro Filter Expression:** A label followed by "New", "Edit", and "Delete" buttons, and a dropdown menu with a red number 6.
- Order by:** A label followed by a red number 7 and two radio buttons: "Name" (selected) and "Tag Number".
- Page Break on Species?:** A label followed by a red number 8 and two radio buttons: "Yes" (selected) and "No".
- Buttons:** At the bottom, there are four buttons: "Preview" (with a red number 9), "Print" (with a red number 10), "File" (with a red number 11), and "Cancel" (with a red number 12).

1. **Show Animal Detail?:** Choose whether this report will show details on each animal.
2. **Issue Date Range:** Enter the license issue date range that you want this report to be for.
3. **Range OR All:** Choose whether this report will be on a Range of, or All animals.
4. **Start:** This is only available if you chose "Range." Enter the tag number, or last year tag number, of the animal you wish to start with, or click "Find" and select from the Lookup table.
5. **End:** This is only available if you chose "Range." Enter the tag number, or last year tag number, of the animal you wish to end with, or click "Find" and select from the Lookup table.
6. **FoxPro Filter Expression:** An optional conditional reporting expression developed with NEMRC support. This evaluates animal information to determine if the animal should be included. Contact NEMRC support to learn more about this option.
7. **Order by:** Select whether this report will print in order of owner name or tag number.
8. **Page Break on Species?:** Select if this report will start a new page for each species.

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- 9. Print:** Click this button to print. Refer to GENERAL PRINTING for more information.
- 10. Cancel:** Click “Cancel” to cancel and return to the previous screen.